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AGENDA
Career Service Panel
Office of Research and Development

2 November 1970

0900 hours
Room 607 - Conference Room

25X1A9a

1. Review of agenda for 2 November 1970.
2. Review of minutes for 5 October 1970.
3. a. Promotions
b. ORD staff additions and changes
c. Advance notice of special ORD
training.

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4. Competitive Evaluation -
5. Nominees for Illinois Executive Development Program - 1971.
6. Nominees for The Management Development Seminar, University of Chicago - 1971.
7. New business.

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CAREER SERVICE PANEL
Minutes of the Meeting
5 October 1970

Attendees:

25X1A9a [REDACTED] Acting Chairman

25X1A9a [REDACTED]

25X1A9a [REDACTED]

Recording Secretary

Absentees:

25X1A9a [REDACTED] Chairman

25X1A9a

1. [REDACTED] Acting Chairman called the meeting to order at 0905 hours.

2. It was the decision of the Acting Chairman and those CSP members present to go ahead with the meeting even though a quorum was not present. The CSP members reviewed the regularly scheduled items on the CSP agenda.

3. There were no additions to the agenda for 5 October 1970.

25X1A9a 4. [REDACTED] suggested, and those CSP members present agreed, that Item 7(a), minutes of 14 September 1970 be moderated to include the words "truly effective" thus reading as follows:

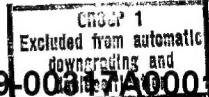
from

There is no Career Development Program in the Agency.

to

There is no truly effective Career Development Program in the Agency.

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25X1A9a 5. [REDACTED] moved that the minutes be approved as amended.
25X1A9a [REDACTED] seconded the motion. Approval was unanimous of those members present.

25X1A9a 6. [REDACTED] reported on the following:

ADDITIONS

25X1A9a [REDACTED] Phys Scien Res., GS-12, Ph.D Physics for P-C/ORD on 28 September 1970.

TERMINATIONS & TRANSFERS

25X1A9a [REDACTED] Phys Scien-Res., GS-13, resigned from LWOP on 30 September 1970 - MBSD/ORD.

25X1A9a [REDACTED] C/PMS/ORD, GS-15, transferred to OSA on 28 September 1970.

25X1A9a [REDACTED] Secretary Steno, GS-6, Maternity Leave, 4 September 1970.

PROMOTIONS

25X1A9a [REDACTED] Phys Scien-Res., from GS-14 to GS-15, RP/ORD on 20 September 1970.

25X1A9a [REDACTED] Phys Scien-Res., from GS-14 to GS-15, An/ORD on 20 September 1970.

25X1A9a [REDACTED] Secretary Steno from GS-5 to GS-6, BSD/ORD on 20 September 1970.

QSI

25X1A9a [REDACTED] GS-7, step 7 to GS-7, step 8. Secretary-Steno/AP/ORD.

ADVANCE TRAINING

None

ADDITIONAL INFORMATION

Promotion can be made - GS-12s in November.
Promotion actions can be made - GS-13s in December.
Competitive Evaluation - GS-9 - 11s in December.

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25X1A9a 7. Under new business, [REDACTED] stated that the CSP on 13 July 1970
25X1A9a had voted that [REDACTED] not be evaluated in July 1970 but be
reviewed for evaluation in October, and it was also recommended that the
rating would not be considered unless [REDACTED] were
25X1A9a available prior to or at the meeting. The CSP also recommended that
25X1A9a [REDACTED] be assigned to someone (either under [REDACTED] super-
25X1A9a vision or Division supervision) to do a responsible job for ORD so he can
be evaluated. [REDACTED] stated he would postpone reporting on the
25X1A9a evaluation of [REDACTED] until November and make a more detailed
25X1A9a report at that time. He also informed those members present that
25X1A9a [REDACTED] had been given a suitable task to perform -- the preparation
25X1A9a of a status report on microtechnology. [REDACTED] will monitor the study.

25X1A9a 8. [REDACTED] made a statement of intent to promote
25X1A9a [REDACTED] Phys Scientist-Res., GS-10 to GS-11.

25X1A9a 9. [REDACTED] made a statement of intent to promote
25X1A9c [REDACTED] Physical Scientist-Res., GS-12 to GS-13.

10. Meeting adjourned at 0933 hours.

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Executive Secretary/CSP

APPROVED:

Acting Chairman/CSP/ORD

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